

SALLY BEAUMONT, CHAIRPERSON
RUTH BEIDEMAN
JAMIE MAGEE
JAMES MOSELEY
PENNY ORNDORFF
SCOTT PHILLIPS



LARRY SAVAGE
FRANCINE SHOCKLEY
ANNA SHORT
FRAN SMITH
JOHN WILLIAMS

Advisory Committee on Aging & Adults with Physical Disabilities for Sussex County

Minutes of Conference Planning Subcommittee Meeting

March 24, 2014

Sally Beaumont, Chairperson, called the special conference planning meeting for the **2014 LIVE Conference...Live Safe and Secure** to order at 12:00 noon on Monday, March 24, at the Lewes Senior Center. This was a working lunch meeting. Lisa Celik, Executive Director of the Lewes Senior Center, provided the group with delicious soup, a grilled cheese sandwich, and cookies for dessert. Thank you Lisa!

The following persons were in attendance:

Advisory Committee members –

Sally Beaumont
Penny Orndorff
Larry Savage

Jamie Magee
Francine Shockley
Ruth Beideman

Others attending –

Mella Savage
Linda Rogers
Doris Schonbrunner

Amber Woodland
Lisa Celik

Randy Nelson, who is going to work with marketing the conference, was unable to attend. Christine Steele, who is going to work with the vendors, was also unable to attend.

Linda Rogers, Sally Beaumont, Amber Woodland, and Scott Phillips toured the Sussex Academy of Arts and Sciences in Georgetown. Their recommendation is that the Academy is the best location for the 2014 conference due to the number of attendees that can be accommodated, and there is ample parking for 350 to 400 people. The recommendation of holding the conference at the Sussex Academy was accepted.

The first order of business was to definitively establish the date for the conference. With the conference being held at the Sussex Academy in Georgetown, the school suggested Monday, October 13, because school will be closed that day. Committee members felt this was the best date.

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Since the school is unable to provide breakfast or lunch, Linda Rogers, Sally Beaumont, and Amber Woodland have been researching caterers. A box lunch will be offered this year instead of the buffet. Linda Rogers presented a proposal from Arenas, Amber Woodland presented a proposal from Pizza King, and Sally Beaumont is waiting on a proposal from Georgia House. It appears that Pizza King is the cheapest, and it was decided that if this is the case when the proposal is received from Georgia House, Pizza King will be used as the caterer.

If three kinds of sandwiches are going to be offered, the question was raised as to how the type of sandwich a person had selected would be known. The response was that there would be a place on the registration form where a person will indicate the kind of sandwich they would like. Then it was questioned as to how it would be known who is to get which sandwich. Doris Schonbrunner and Lisa Celik volunteered to do labels for the boxes, and Mella Savage volunteered to help with handing out the sandwiches.

Suggestions for persons to be presenters and a keynote speaker were discussed. It was decided that Attorney General Beau Biden will be invited to be the keynote speaker. Linda Rogers is finding out who needs to be contacted about inviting Beau Biden.

The following is a very rough draft for the flow of the conference:

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|-------------------|--|
| 8:00AM - 9:00AM | Sign-In |
| 9:00AM - 9:15AM | Welcome |
| 9:15AM - 9:45AM | Keynote Speaker - Beau Biden (Linda Rogers and Sally Beaumont contacting) |
| 9:45AM - 10:45AM | Lester Johnson (Jamie Magee contacting) |
| 10:45AM - 11:00AM | Break |
| 11:00AM - 11:30AM | George Commaco - State Police (Who is contacting?) |
| 11:30AM - 12:00PM | Pharmacist (Person to be decided) |
| 12:00PM - 1:00PM | Lunch |
| 1:00PM - 2:15PM | "Debunking Medicaid Myths" Amber Woodland and Michelle Procino - Procino Wells, LLC |
| 2:15PM - 2:30PM | Break |
| 2:30PM - 3:30PM | Resources for Seniors (Agencies and/or companies to be decided) |
| 3:30PM | Closing - Sally Beaumont |

It was decided that vendors will furnish their own table linens.

Tote bags will be purchased as give-a-ways this year. Lisa Celik is taking care of pricing.

It was also decided that there would be at least two door prizes to be given away at the end of the day.

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Doris Schonbrunner is making a basket and each Committee member is to get a gift certificate or another basket from a local restaurant in their area.

The next meeting is scheduled for April 15, 2014, at 10:00 a.m. at the Sussex Academy, 21150 Airport Road, in Georgetown.

Respectfully submitted,

Ruth Beideman
Committee Member